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MA Schedule of Classes

All students are required to verify their personal information prior to registering each term. This is also how you get your specific time to register. To access the Hamilton Holt Check-In, log into FoxLink and select the Holt Student tab. You may check-in once you have activated your account. You will automatically receive your registration time on the screen and by email (your Rollins Account). You will not be able to register until this process is complete.

Please see the individual calendars for registration periods and term start dates.

[Counseling](#)
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Important Dates

Start/End Dates:
Please see the individual calendar

Fall Grades Due
December 17

Fall Graduation Date
December 31, 2013

Questions? Comments?
E-mail [Holt Student Services](#)

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General Information

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Rollins College holds a distinctive place in higher education. From its founding in 1885, the College has grown from a small liberal arts undergraduate institution to a comprehensive college with more than 3,000 students. The College has master's degree programs in liberal studies, business, education, human resources and counseling. Rollins also has a traditional, residential undergraduate program of about 1,400 full-time students and unique evening bachelor's degree programs at the Hamilton Holt School in Winter Park. The faculty are dedicated to rigorous education in a responsive environment, interdisciplinary programs, scholarship, and creative endeavor. Ninety-two percent of Rollins professors have earned the Ph.D. or highest degree in their field. Rollins has been consistently listed by U.S. News and World Report as among "America's Best Colleges."

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Admission

All new students must submit an application for admission and pay a non-refundable application fee prior to registration.

Advising

General information is available at the Graduate Studies office in the Hamilton Holt School. Students may make an appointment with an academic adviser by calling (407) 646-2232. Students may make an appointment with their graduate program director by contacting the appropriate program coordinator.

For information on financial aid, students should contact the [Financial Aid Office](#) at (407) 646-2395.

For Veteran's Affairs, students should contact [Terrie Cole](#) at (407) 646-2232.

Olin Library

The 54,000 square-foot [Olin Library](#), a \$4.7 million gift of the Olin Foundation, was dedicated in 1985. Located near the shore of Lake Virginia, Olin Library houses volumes of books and government documents, special collections, Archives, computerized services, Internet-accessible SIRSI, circulation and interlibrary loan capabilities, and numerous databases provide library users online access to thousands of publications on various subjects. The professional staff is available for individual bibliographic appointments and formal instruction in library research methods. Also available to students, the 11,000 square-foot Olin Electronic Research Information Center within the Olin Library, which is a \$2.7 million gift of the Olin Foundation dedicated in 1998.

Library hours during the traditional academic year are: Monday - Thursday, 8 a.m. to 12 p.m.; Friday, 8 a.m. to 5 p.m.; Saturday, 9:00 a.m. to 5:00 p.m.; Sunday, noon to midnight. Hours are extended during exam weeks and shortened during holidays, spring break, and the summer. Pick up a detailed schedule at the library or call library circulation services at (407) 646-2521. And, the Olin Instructional Lab and Multimedia Center are open the same hours as the Olin Library. However, the 24-hour Late Night Study Area remains open after the library closes (from noon on Sunday until 5:00 p.m. on Friday; and from 9:00 a.m. to 5:00 p.m. on Saturday). For further information and the holiday schedule, contact the Department of Information Technology at (407) 628-6363.

Textbooks

Textbooks will be available in the [Rollins College Rice Family Bookstore](#) (407) 646-2133, located on Holt Avenue next to Carnegie Hall.

Parking and the SunTrust Garage

In order to use the College parking lots and the Rollins College SunTrust parking garage, students must have a valid parking decal for each cars. These decals are available at the Rollins College [Campus Security Department](#), located on

the first floor of the Facilities Management Building.

The SunTrust parking garage is located between Lyman and Comstock Avenues--entrance located on East Lyman Avenue. Decals are required to use the garage. Students may park on the upper levels and in any space that is not reserved or designated for tenants.

Hamilton Holt Office Hours

8:30 a.m. - 6:30 p.m., Monday - Thursday

8:30 a.m. - 5:00 p.m., Friday

FoxLink

FoxLink is an online student resource software where students register for classes, view their financial aid requirements, view their term schedules, and connect with classmates and instructors. Access your account from anywhere by selecting FoxLink from the list of campus logins on the R-Net page. Once you login, select the "Holt Student" tab and view your academic information. Access FoxLink using your FoxID. Please contact the Student Help Desk if you encounter any difficulties at 407-628-6363.

Payment

Payments by check can be sent to:

Rollins College
Office of the Bursar
1000 Holt Ave-2715
Winter Park, FL 32789

Tuition payments may also be charged to your credit card via our online process. Rollins accepts only MasterCard, Discover and American Express. When payment is made by credit card, students will be charged a user fee. Students may make a payment via FoxLink or via the Online Billing and Payment System.

Electronic checks are also accepted. Your financial institution routing number and account number will be needed. There is no fee applied when using electronic check. Electronic checks are processed using the Online Billing and Payment System. Be sure to select "e-check" from the drop down menu.

Cash payments should be taken directly to the Campus Bursar (Cashier) on the second floor of the Warren Administration Building. Cash tuition payments will NOT be accepted at the Holt School Office.

Rollins also offers a convenient payment plan option. For more details, visit the [Rollins Bursar](#) website.

Grades

Grades are due in the Hamilton Holt School five days after the course ends. Students can access their grades via their Campus Foxlink account. Official report cards are no longer mailed to students at the end of each term. In accordance with the Family Educational Rights and Privacy Act as well as College policy, grades will not be given over the phone.

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The Hamilton Holt School conducts all student registrations online using FoxLink. Registration is restricted to students in good academic and financial standing who have attended at least one of the previous three semesters. Students who do not have access to the internet from home or work may use the computing labs, located in the Olin Library, during normal hours of operation. There is also a student computing station located in the Holt School office.

The Student Help Desk (407-628-6363) is available during regular office hours should students encounter technical problems. Students should follow the procedures described below to report error messages received while attempting online registration.

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- [Enter Registrations](#)
- [Payment Submission](#)
- [Log In](#)
- [Complete Registrations](#)
- [Wait list](#)
- [Select Term](#)
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- [Elective Options for Non-Majors](#)

Getting Started

Select Courses from the Schedule of Courses and write down the CRN (5-digit number).

- Students will be prohibited from registering for more than the specified limit without prior approval. Graduate students should contact the appropriate coordinator for instructions.
- Absolutely no scheduling overlaps in meeting times or dates are permitted. This is non-negotiable.
- You may not register by web for courses offered in other Rollins Programs. Refer to the Graduate Studies catalog for policies and procedures.
- You will be prohibited from participating in online registration if you have an outstanding debt to the institution. Contact the College Bursar's Office at 407-646-2252.
- Students are forewarned to review prerequisite requirements reflected in the Schedule of Courses and in the course descriptions.
- The starting and ending dates of courses are not reliable in FoxLink schedule views. This is because intensive courses are built into parts of term for refund and grading purposes. These parts of term dates are not to be confused with the actual course meeting dates that are reflected in the online Schedule of Courses.

Log In

- From the Rollins Web home page, select FoxLink from the drop-down box under "Campus Logins."
- Enter Username (your FoxID) and Password (PIN).
- Click on *Holt Student* tab at top of form.
- The screen will then divide into three sections. Look at the middle section titled *Course Registration*; then select Hamilton Holt Check-in link and follow the instructions. When the Check-in form is complete, you will receive a registration time period on the screen and by email.

NOTE: All Hamilton Holt School students must now complete Check-in prior to registration.

- Once Check-in is complete, select the *Holt Student* tab again, then the *Registration* link.

Select Term

- Select the appropriate term link from the drop-down menu. (Example: Fall 2013 A&S/CPS/Holt.)
- Click on the Submit Term button.
- Click on Add/drop Classes link.

Enter Course Registrations

- Using the scroll bar to the right of the screen, scroll to the Add Class form at the bottom of the page. Enter the CRNs (the five digit number for each course) of your course selections and click on the Submit Changes button.
- A schedule will automatically come up indicating that you have either successfully registered for your courses or that registration errors/holds prohibit registration. (If you receive error messages, refer to Section I of these instructions.)

Note: The Holt School uses a wait-list system. If a course is filled, you are not automatically wait-listed. You must select Wait-List from the drop-down menu and submit again. Your selection will be shown again confirming that you are wait-listed. For more information, see Process to be Wait-Listed for a course.

- Clicking on the Reset button at the bottom will clear any changes you may have made as long as you have not already clicked on the Submit Changes button. You may also use the drop-down box in the action column to delete courses you may have entered in error.
- Once you have completed the registration process, scroll down to the bottom of the page and select the Registration Fee Assessment link. You will be shown the amount of tuition due. This amount does not consider any financial aid award.

Complete Registration

Select the Registration Fee Assessment link located either at the bottom of the registration page or from the Registration menu. Review the charges to your student account to ensure accuracy. This is a required step to finalize your electronic registration. This amount does not consider any financial aid award.

Logging Out

Once registration is complete, be certain to click on the Logout icon located in the top left corner of the screen. If you do not log out, anyone who uses the computer after you could view and/or access sensitive information in your records

Submission of Payment

Tuition rates vary for each graduate program. Follow this link for [current tuition rates](#).

Full tuition payment for all students is due by 5:00 p.m. on the deadline stated in the Schedule of Classes. No exceptions will be considered or negotiated. We recommend that you not mail your payment since there is no guarantee that it will reach us prior to the payment deadline.

Students are held personally and financially responsible for the course enrollments, tuition, and fees they initiate through the registration process. We expect full and timely payment for all registrations. Students who cannot pay full tuition through one or a combination of acceptable methods of payment on or before the deadline must withdraw in writing prior to the deadline in order to avoid additional financial penalties. Late payment penalties include an initial fee of \$75, and \$75 per month until the end of the term or the balance is paid in full. This will be applied to all payments received after the deadline.

The Holt School does not automatically withdraw students for unpaid balances, but reserves the right to do so if such students are registered for courses that have waiting lists. In this case, the student will be withdrawn after the payment deadline, notified of the withdrawal in writing, and receive a full relevant tuition credit. Late payment fees will remain on the student account to cover incurred administrative time and costs.

- **Holt School Payment Plan:** The Holt School now offers a convenient, low cost payment plan for students.
- **Payment by Cash/Check/Credit Card:** The Holt School will not release account or payment information over the telephone. Authorized payers may access FoxLink through the Rollins Home Page at www.rollins.edu. Select FoxLink from the drop-down box options under Campus Logins.
 - Log into FoxLink, select the *Holt Student* tab, then select *Holt Bill and Payment Options* from the second column.
 - Select User Preferences to update e-mail addresses and notification preferences. A secondary e-mail address can be entered for notification when monthly statements are available. Under this option, you may also choose to receive an e-mail confirmation or notification when an authorized payer makes a payment.
 - Select Payment Profiles to enter credit card and banking information for electronic check payments. These profiles will be stored so that you will not need to enter this information each time you make a payment.
 - Select Authorized Payers to create an account for parents, grandparents, or anyone who will be responsible for paying on your account. You will need to communicate user Login Name and Password to the individual in order for that person to access your account online through the Authorized Payers link. The Authorized Payers link will be available at www.Rollins.edu.
 - Select View Accounts to review your monthly statement. You will be able to obtain this statement in printable format by clicking on the PDF option at the top left corner of the statement. You will also be able to view past statements via this option.
 - Select Make Payment to submit an online payment to your account.
 - Select Payment History to review payments made to your account via the online payment site.
 - Select Contact Us in the top right-hand corner or call 407-646-2252 (Bursar's Office) if you need assistance.
 - Log off is located in the top right-hand corner. Your FoxLink session will remain active while you are in the QuikPay site and will reappear on your screen when you log off QuikPay.
- **Payment by Financial Aid:** Financial aid recipients who have received the Rollins award letters may defer all or part of their payment (depending on the award) until the aid becomes available. Deferment of tuition for financial aid applicants is an extension of the payment due date. It is NOT a guarantee of eligibility for financial aid. Students are ultimately responsible for the full cost of tuition and fees. The amount of financial aid that is reflected on the student account on the date of registration is what the Holt School will consider when reviewing payments. Students have the responsibility to determine and pay any remaining balance prior to the payment deadline in order to avoid additional late payment fees. Students who anticipate financial aid and subsequently learn that aid has been reduced, denied, or withdrawn must either pay the full tuition balance or complete a written request to be withdrawn without financial penalty by the end of the first week of classes in order to avoid being held financially responsible for their classes and late payment fees. The Holt School is not involved or aware of decisions regarding the status of student aid and does not automatically withdraw. The student has responsibility for this. There is important Information About Making Schedule Changes for Florida Bright Futures Recipients.

- **Payment by Corporate Sponsors:** Some employers have a billing agreement with the Rollins College Office of the Bursar. Students attending under one of these agreements must have a signed, authorized form on file in the Bursar's Office at the time of registration in order to defer tuition payment. If the original form is not on record at the time of registration, the student may register by paying 25% of tuition due plus fees.
- **Tuition Discounts:** Alumni with Bachelor's or Master's Degrees, and current adjunct faculty in academic programs are eligible for a 20% tuition discount on undergraduate course tuition. Alumni with a MA in Counseling from Rollins College are also eligible for a 20% tuition discount on graduate counseling course tuition. Proof of employment or graduation may be required in some instances.

Process to be Wait-Listed for a closed course

Should you receive a message that a course is closed, you may add your name to the waiting list by clicking on the drop-down box in the Action column and selecting Wait-Listed. Be certain to save this action by hitting the Submit button. You will be notified if a space becomes available in the course. Graduate and undergraduate programs in the Holt School administratively maintain separate waiting lists through the first week of classes. Instructor overrides are not accepted, so please do not contact the professor. Students are prohibited from attending courses without official registration.

Please note that even though you are not officially registered for wait-listed courses, they will appear on all FoxLink schedule viewing forms. Most forms reflect a status of WL (wait-listed) instead of RE (registered). The WL status is not reflected on the schedule option viewed by day and time. Please note the inclusion of wait-listed courses when using this schedule view option.

Elective Course Options for Non-Majors

A non-matriculated student who holds a baccalaureate degree from a regionally accredited college or university may enroll, as space permits, in intensive elective courses offered during the spring and summer terms (1.5 semester hours each).

To be admitted, students must complete the application form and pay the nonrefundable application fee. Students must submit an official transcript of the baccalaureate degree prior to completing the course. Normally, nonmatriculated students who wish to take a second course must earn a grade of "B" or better in the first course. Unless an exception is granted, nonmatriculated students may enroll in no more than three intensive elective courses.

Courses taken for credit by a nonmatriculated student may be counted toward the MPCU degree if the student is later admitted to degree-seeking status.

Seniors in Rollins Undergraduate Programs

Each term, as space permits, undergraduates of Rollins College who have advanced to senior standing and achieved a cumulative grade point average (GPA) of 3.0 or better may enroll in up to three intensive elective courses in the program, as long as they maintain a GPA of "B" or better in the courses. Interested students should contact their undergraduate program adviser.

MPCU courses taken by undergraduate students to fulfill requirements for a baccalaureate degree cannot be counted toward the Master of Planning in Civic Urbanism.

Undergraduate students in the Hamilton Holt School must pay graduate tuition and fees when they enroll in MPCU courses.

Schedule Changes

Rollins College reserves the right to change or cancel course offerings, as necessary. A reasonable effort will be made to inform students of such changes. Students are advised to routinely check the schedule web site and Rollins e-mail for updates. There will be no financial penalty to students enrolled in courses that are canceled.

These condensed instructions are not intended to be an exhaustive representation of institutional or program policies and procedures. Additional information is contained in the current Rollins College Hamilton Holt School catalogs. [Catalogs](#) are available on the Holt School website.

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Building Key

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Campus Map

This is a campus map in Adobe format that highlights buildings on campus: the bookstore, campus safety, Holt School office, R-Card office and the parking garage. Or if you prefer, take a [tour of the campus](#).

Building Key

Classroom assignments are subject to change. Changes can be viewed through FoxLink. Students are encouraged to check locations prior to the first day of class.

- ANNIE - Annie Russell
- ART - Greenroom/Theatre Dept
- ASC - Alfond Sports Center
- BEAL - Beal Building (Formerly Baker Building)
- BOAT - Alfond Boathouse
- BUSH - Bush Science Center
- CFAC - Cornell Fine Arts Center
- CSS - Cornell Social Sciences
- DANCE - Dance Studio
- FAIRBK - 170 W. Fairbanks Avenue
- HAUCK - Hauck Hall
- HHS - Hamilton Holt School
- KEENE - Keene Hall
- KMC - Knowles Memorial Chapel
- LODGE REEVES - Lodge Reeves
- OLIN - Olin Resource Center
- ORLAN - Orlando Hall
- REX - Rex Beach Hall
- SULLV - Sullivan House


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Graduation rates and transfer-out rates and information relating to the athletic program may be obtained by contacting the Director of Institutional Research at (407) 691-1076. Information on campus crime statistics may be obtained by contacting the [Campus Security Office](#) at Rollins College.

The Family Educational Rights and Privacy Act (FERPA) assures the confidentiality of your educational record. This Act also allows you access to information contained in your educational record. Please contact the appropriate office if you would like access to any information held. Rollins College's policy regarding confidentiality can be found in the Holt School Catalog. The policy permits the release of directory information without the student's consent unless specifically requested in writing not to disclose. Students who wish to have their directory information withheld must make this request no later than September 1 each year. If a request is received, we withhold all directory information since the College can not release selected information. Requests for withholding of directory information should be made to the Holt School Office.

RIGHTS AND RESPONSIBILITIES OF FINANCIAL AID RECIPIENTS

You have the right to:

- Confidentiality - the privacy of your file is protected.
- Appeal financial aid decisions about your application. Written appeals should be submitted to the Student Aid Appeals Committee in care of the Office of Financial Aid.
- Information about the terms and conditions of financial aid programs. This information is provided in the Rollins College Catalogue and in the Student Aid Award Notice enclosures.
- Inspect your education records and request amendment of those records, if you believe them to be inaccurate, by contacting the Dean of your program.
- File a complaint with the Department of Education if you believe your right to confidentiality has been compromised.
- Defer Direct Loan payments for Peace Corps or other volunteer service after you graduate.

You are responsible for:

- Submitting accurate applications and forms before the deadlines.
- Following instructions for application, renewal of aid, or resolving problems.
- Providing the Dean of Students Office with accurate permanent and local addresses and telephone numbers.
- Notifying the Office of Financial Aid if a change in your family financial situation occurs, or if you receive assistance from an outside source.
- Reading the provided information about the terms and conditions of all aid programs.
- Requesting special assistance when it is needed.
- Maintaining satisfactory academic progress according to the policies established for financial aid recipients.


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Tuition Deadline

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Payment Due:

August 26, 2013 at 5:00 p.m.

See [Registration Instructions](#) for specific information regarding payment and payment options.

Tuition for Summer 2013, Fall 2013, and Spring 2014:

Master of Arts in Counseling

\$560 per credit hour

Master of Education/Teacher Certification

\$487 per credit hour

Master of Human Resources

\$568 per credit hour

Master of Liberal Studies

\$430 per credit hour

\$576.20 for Masterworks courses

Master of Planning & Civic Urbanism

\$568 per credit hour

\$852 for short course

Note: By registering, students agree to accept full responsibility for the payment of tuition and fees. If a payment is not fulfilled or returned for insufficient funds or no approval by credit, students also agree to pay all fees associated with collection of due funds, including collection costs and attorney's fees.

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Hamilton Holt FACTS Payment Plan

[Rollins Home](#)[R-Net](#)[Bursar Home](#)[Billing Statements](#)[Understanding Your Bill](#)[Due Dates](#)[QuikPAY](#)[Tuition & Fee Rates](#)[Payment Options](#)[Payment Plans](#)[FAQ](#)[Contact Us](#)[Helpful Links](#)[Rollins.edu](#) : [Rollins Home](#) : [Office of the Bursar](#) : [Holt](#) : Hamilton Holt FACTS Payment Plan

FACTS Payment Plan: An easier way to pay. Available only to Holt Students.

Advantages:

- Easy online enrollment
- Monthly payment plan
- Flexible payment options
- No interest

Payment Methods:

- Automatic bank payment (ACH)
- Credit card/Debit Card
- Payments are processed on the 5th of each month and will continue until the balance is paid in full. If a Credit/Debit Card is used, a convenience fee in addition to the enrollment fee will be assessed by the third party credit card merchant.

Cost to Participate:

- \$25 enrollment fee per semester (ACH & credit card)
- \$30 returned payment fee if a payment is returned

Steps to Enroll: Log into [FoxLink](#) > Select "Holt Student" tab > Scroll to the box labeled "Holt Bill and Payment Options">Select "FACTS Payment Plan"

Spring 2014 e-Cashier available on November 4, 2013

Last Day to Enroll	Required Down Payment	Number of Payments	Month of Payments
November 20	\$100	5	December - April
December 19	\$100	4	January - April
January 22	\$100	3	February - April

Summer 2014 e-Cashier available on March 31, 2014

Last Day to Enroll	Required Down Payment	Number of Payments	Month of Payments
April 21	\$100	3	May-July
May 21	\$100	2	June & July

Fall 2013 e-Cashier available on July 8, 2013

Last Day to Enroll	Required Down Payment	Number of Payments	Month of Payments
July 22	\$100	4	Aug-Nov
Aug 21	\$100	3	Sept-Nov

e-Cashier Availability

Availability of e-Cashier is determined by Rollins College. Please be aware the College may elect not to have e-Cashier available during specific times and dates during registration. Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through My FACTS Account or call the Office of the Bursar at 407-646-2252 to confirm the change. If you have any additional questions please refer to the "FAQ" or "How e-Cashier Works" link on the toolbar of the e-Cashier.

FACTS Payment Plan Customer Support: Nelnet Business Solutions

800-609-8056

Customer services representatives are available Monday through Thursday,
7:30 am to 7:00 pm (CST), and Friday, 7:30 am to 5:00 pm.

Check Your Email:

Correspondence from the Bursar's Office (including monthly billing statements) will be sent to the student's official College '@rollins.edu' email account. Students are expected to check their email on a frequent and consistent basis in order to stay current with College-related communications.

e-Cashier Window Hours of Operation

Monday - Friday
8:30AM - 4:30PM

The **Bursar's Office** is located in the Warren Administration Building
([Campus map](#)) on the 2nd floor.

1000 Holt Avenue - 2716
Winter Park, FL 32789
Main: 407-646-2252
FAX: 407-975-6497

Rollins College Graduate Counseling Fall 2013 Schedule of Classes

Schedule updated on:
14-OCT-13

Holt School Registration Check-in will open for all students June 11.

Each Holt student must verify (and update if needed) their contact information to receive a registration time period. You will not be able to register if you do not complete this process. Check-in starts one week prior to registration and applies only to current Holt School undergraduate and graduate students. To check in, log into FoxLink and go to the Holt Student tab and select the *Hamilton Holt Registration Check-in* link.

If you have difficulty with the Check-In process, please contact 407-646-2416 or holtstudentservices@rollins.edu. Please be sure to provide the specific error message

Term Calendar	Course Descriptions	Registration Instructions	Syllabi	Textbook Lookup
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M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday
MW = Monday & Wednesday TR = Tuesday & Thursday

Counseling Psychology

Status	Course	Course Title	Hours	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	90809 CPY 510 1	Foundations of Mental Health	3	4 :00-6 :30P	T	CSS 229	Homrich	
Open	90810 CPY 510 2	Foundations of Mental Health	3	6 :45-9 :15P	T	CSS 229	Homrich	
Open	90812 CPY 515 1	Fund Statistics & Research	3	4 :00-6 :30P	T	CSS 231	Horne	
Open	90814 CPY 515 2	Fund Statistics & Research	3	6 :45-9 :15P	T	CSS 231	Horne	
Open	90815 CPY 520 1	Group Dynamics	3	4 :00-6 :30P	M	CSS 230	Thomas	First class meeting in Room 221.
				4 :00-6 :30P	M	CSS 229		
Filled	90817 CPY 520 2	Group Dynamics	3	6 :00-8 :30P	W	CSS 226	Baldwin	First class meeting in Room 226.
				6 :00-8 :30P	W	CSS 231		
Filled	90822 CPY 538 1	Multicul/Social Justice CnsIng	3	6 :45-9 :45P	M	CSS 226	Norsworthy	Additional 30 minutes has been added to this course.
Filled	90823 CPY 538 2	Multicul/Social Justice CnsIng	3	4 :00-6 :30P	T	CSS 226	Sanabria	
Filled	90818 CPY 550 1	Dynam Marr/Relatnshp/Family	3	4 :00-6 :30P	M	CSS 226	DeLorenzi	
Filled	90819 CPY 550 2	Dynam Marr/Relatnshp/Family	3	6 :45-9 :15P	T	CSS 226	DeLorenzi	
Open	90925 CPY 557 1	Couples & Marriage Therapy: Th	3	6 :45-9 :15P	M	CSS 231	Bertram	Meets: Nov 4, 11, 18, 25, and Dec 2.
Open	90824 CPY 660 1	Clinical Hypnosis	3	09:00-5 :30P	F	CSS 226	Norsworthy	Meets: Oct 3 6:45-9:45; Oct 4 9:00-5:30; Oct 12 9:00-5:30; Oct 17 6:45-9:45; Oct 24 6:45-9:45; Oct 26 9:00-5:30; Oct 31 6:45-9:45; Nov 7 6:45-9:45; Nov 9 9:00-5:30; Nov. 14 6:45-9:45
				09:00-5 :30P	S	CSS 226		

Psychology

Status	Course	Course Title	Hours	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	90820 PSY 551 1	Psychopathology	3	4 :00-6 :30P	W	CSS 230	Sanabria	
Filled	90821 PSY 551 2	Psychopathology	3	6 :45-9 :15P	W	CSS 230	Schefstad	
Filled	90825 PSY 680 1	Practicum & Internship I	5	4 :00-6 :30P	R	CSS 231	Baldwin	
Filled	90826 PSY 680 2	Practicum & Internship I	5	6 :45-9 :15P	T	CSS 249	Sanabria	
Filled	90827 PSY 680 3	Practicum & Internship I	5	1 :00-6 :00P	T		Norsworthy	
Filled	90828 PSY 680 4	Practicum & Internship I	5	09:00-11:30A	M		Homrich	
Filled	90947 PSY 680 5	Practicum & Internship I	5	4 :00-6 :30P	W	CSS 229	Schefstad	

Calendar

[Course Descriptions](#)
[Calendar](#)

Fall 2013

Session Beginning and Ending Dates

Some courses are offered in an intensive format with starting and ending dates as published. Final examinations will be given during the last schedule class meeting of all courses unless otherwise stated by instructor.

Term begins:	Monday, August 26
Term ends:	Thursday, December 5

Registration and Other Important Dates

June 11	Mandatory Pre-registration Check-In opens at 12:00 pm on June 11 and closes at 5:00 pm August 26. Check-in instructions provided in FoxLink.
June 18 - 20	Online registration for current students begins at 12:00 noon on the first day and ends at 5:00 pm on the last day.
August 26, 2013	Tuition payment due by 5:00 pm. NOTE: Credit Card payments (MasterCard, Discover, or American Express only) are accepted on-line only and are subject to additional fees. Late payment penalties include an initial fee of \$75 and \$50 per month until the end of term or the balance is paid in full.

Holidays

September 2	Labor Day
November 27 - 29	Thanksgiving Holidays (Office closed Nov 28-29.)

Refund and Withdrawal Policies and Deadlines

Withdrawal deadlines are strictly enforced by the Hamilton Holt School. Tuition refunds for withdrawals after the stated deadline will not be granted for:

- change in job assignment (duties, hours, travel, etc.)
- change in financial aid status and/or eligibility if not reported in writing to the Holt Office by the end of the first week of classes
- lack of prerequisite knowledge or coursework
- personal or family crisis or illness
- relocation out of the area

Withdrawal exceptions are extremely rare and may be granted only by the Director of the Graduate Education Program.

Withdrawal and refund deadlines will differ for courses offered on an intensive format. Generally, 50% for withdrawal before the second scheduled class meeting.

Tuition Refund Schedule

All withdrawals must be submitted in writing to the Holt School Office. Tuition credit is first applied to existing unpaid balance. No refunds after published dates.

Refund Schedule

100% Refund - Before Classes Begin (Before first published meeting date)
75% September 3
50% September 9

Withdrawal without Academic Penalty Date - October 25 (full-term courses only)

Deadline for withdrawal from intensive courses is the Monday following the mid-point class meeting.
Withdrawals must be submitted in writing to the Graduate Coordinator in the Holt School Office.

Grades Due to Holt School

Noon on December 17

Students may view grades through Campus Foxlink as they are received and posted in the Holt School Office. Unofficial grade reports and transcripts may be downloaded directly from Campus Foxlink. Official transcript copies may be requested in writing from the Holt School Office for a nominal fee. The Holt School will not release grades to anyone over the phone.

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Course Descriptions

Course Descriptions

Calendar

Fall 2013

Descriptions are for courses offered Fall 2013 only. Please see [catalog](#) for a complete list.

CPY 510 Foundations in Clinical Mental Health Counseling [3]

Foundations provides an overview of the field of clinical mental health counseling and the expectations of the Graduate Studies in Counseling program. Students explore historic, philosophical, and sociocultural trends in mental health counseling. Topics include: professional roles, functions, specialties, employment trends, preparation standards, credentialing, and ethical standards. An experiential portion of this course will introduce students to basic counseling skills. CPY 510 is a prerequisite for all other courses.

CPY 515 Fundamentals of Statistics, Research, and Program Evaluation [3]

This course teaches students to be informed consumers of professional research. Basic statistics, fundamentals of research design, research report development, program evaluation, needs assessment, and ethical and legal aspects of research are explored. The course focuses on interpretation of research data and appropriate application to professional practice.

CPY 520 Group Dynamics and Process [3]

This course examines group dynamics and group membership skills. Additionally, students examine various types of counseling groups and related issues such as group stages, ethical considerations, leader behavior, and appropriate groups for particular populations. Students are provided an opportunity to participate in a small group to promote self-awareness, interpersonal skills, and an understanding of group skills and techniques. CPY 520 is a prerequisite to all other courses.

CPY 538 Multicultural and Social Justice Counseling [3]

This course is designed to address the social and political context of counseling individuals, families, and groups with diverse identities and social locations. Other areas of investigation include the intersections of race, ethnicity, class, gender, sexual orientation, age, physical ability, and the impact of oppression. Intercultural communication patterns and multicultural counseling theory and practice are emphasized, along with the role of the counselor as an advocate, ally, and agent of social change. Prerequisite: CPY 525 or permission.

CPY 550 Dynamics of Marriage, Relationship, and Family Systems [3]

This course examines theoretical approaches including major systems theories, strategies, and techniques of family and relationship therapy. A survey of the development of family and relationship counseling and proponents of the field are studied. Issues of conflict and ethical considerations are examined. The impact of cultural and societal forces upon the family system are explored. Prerequisite: CPY 530 or permission.

CPY 660

This pre-practicum course introduces graduate counseling students to clinical mental health delivery systems, practice settings, and professional social justice advocacy roles through service learning in community organizations and agencies. Students are expected to participate in 200 hours of field work experience during their first two years in the program as partial fulfillment of the pre-degree experience requirements for Florida licensure. These community engagement activities involve on-site experience in agencies and with community organizations that will culminate prior to beginning practicum. Enrollment in this course will be the summer immediately prior to the semester of enrollment in PSY 680: Practicum and Internship I in a Clinical Mental Health Setting and is a graded as a credit/no-credit course.

PSY 551 Psychopathology: Diagnosis and Assessment of Abnormal Behavior [3]

This course focuses on providing knowledge and skills in the effective use of interview examination, systematic observation of client behavior, correct application of psychological constructs, appraisals, and empirically supported treatments, recognition and classification of major syndromes of psychopathology, diagnostic schema, and the prevalence of mental disorder. Students also learn how to diagnose dysfunctional behavior according to the current Diagnostic and Statistical Manual and accompanying treatment planning. For the purpose of identifying effects and side effects of prescribed psychotropic medications, the basic classifications, indications, and contraindications of

commonly prescribed psychopharmacological medications are surveyed. Prerequisite: CPY 530 or permission.

PSY 680 Practicum and Internship I in a Clinical Mental Health Setting [3]

Course objectives are to help students develop effective individual and group counseling skills. Students are expected to demonstrate an effective counseling style based upon personal strengths, sound professional principles, and a personally defined philosophy and system of counseling. This course involves on site experience, individual supervision by faculty, and weekly seminars. Lab fee will be assessed. Prerequisites: Completion of all coursework.

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Rollins College Graduate Education Fall 2013 Schedule of Classes

Schedule updated on:
14-OCT-13

Holt School Registration Check-in will open for all students June 11.

Each Holt student must verify (and update if needed) their contact information to receive a registration time period. You will not be able to register if you do not complete this process. Check-in starts one week prior to registration and applies only to current Holt School undergraduate and graduate students. To check in, log into FoxLink and go to the Holt Student tab and select the *Hamilton Holt Registration Check-in* link.

If you have difficulty with the Check-In process, please contact 407-646-2416 or holtstudentservices@rollins.edu. Please be sure to provide the specific error message

Term Calendar	Course Descriptions	Registration Instructions	Syllabi	Textbook Lookup
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M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday
MW = Monday & Wednesday TR = Tuesday & Thursday

Education

Status	Course	Course Title	Hours	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	90633 EDU 500 1	Pre-Internship Field Experienc	1	TBA	TBA		Valiante	
Filled	90634 EDU 504 1	Psychological Foundations	3	4 :00-6 :30P	T	CSS 232	Valiante	
Open	90635 EDU 510 1	Teaching 21st Cent. Classroom	3	4 :00-6 :30P	R	CSS 222	Honohan	
Filled	90636 EDU 513 1	Curr Theory Edu Assess Div Lrn	3	4 :00-6 :30P	W	CSS 222	Yu	
Open	90637 EDU 517 1	Teaching (Subj) Secon Schools	3	4 :00-6 :30P	M	CSS 231	Hewit	
Open	90638 EDU 517L 1X	Field Experience Second School	1	TBA	TBA		Hewit	
Open	90639 EDU 533 1	Student Teach: Elementary	9	TBA	TBA		Hewit	
Open	90640 EDU 540 1	Seminar in Classroom Mgmt.	3	4 :00-6 :30P	W	CSS 232	Hewit	
Open	90641 EDU 575 1	Diagn Techniq in Reading BL	3	6 :45-9 :15P	W	CSS 222	Fadool	May be taught in a blended learning format. Mandatory orientation first day of class - virtual class meeting dates will be announced at orientation.
Filled	91228 EDU 577 1I	Reading Practicum	3	TBA	TBA		Fadool	

Elementary Education

Status	Course	Course Title	Hours	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	90642 EED 563 1	Teaching Mathematics in El Sch	3	4 :00-6 :30P	M	CSS 222	Yu	
Open	90643 EED 563L 1	Elementary Scl Mathematics Lab	1	6 :45-8 :00P	M	CSS 222	Yu	
Open	90644 EED 564 1	Teaching Elem Sch Science	3	7 :00-9 :30P	T	CSS 222	Gooden	
Open	90645 EED 567 1	Health & PE Pgms Elem Schools	2	6 :45-8 :00P	R	ASC 109	Morris	

Calendar

[Course Descriptions](#)
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Fall 2013

Session Beginning and Ending Dates

Some courses are offered in an intensive format with starting and ending dates as published. Final examinations will be given during the last schedule class meeting of all courses unless otherwise stated by instructor.

Term begins: Monday, August 26

Term ends: Tuesday classes - December 3
Monday, Wednesday, and Thursday classes - December 9, 11, 13

Registration and Other Important Dates

June 11	Mandatory Pre-registration Check-In opens at 12:00 pm on June 11 and closes at 5:00 pm August 26. Check-in instructions provided in FoxLink.
June 18 - July 28	Online registration for current students begins at 12:00 noon on the first day and ends at 5:00 pm on the last day.
August 26, 2013	Tuition payment due by 5:00 pm. NOTE: Credit Card payments (MasterCard, Discover, or American Express only) are accepted on-line only and are subject to additional fees. Late payment penalties include an initial fee of \$75 and \$50 per month until the end of term or the balance is paid in full.

Holidays

September 2	Labor Day
November 27 - 29	Thanksgiving Holidays (Office closed Nov 28-29.)

Refund and Withdrawal Policies and Deadlines

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- change in job assignment (duties, hours, travel, etc.)
- change in financial aid status and/or eligibility if not reported in writing to the Holt Office by the end of the first week of classes
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Withdrawal and refund deadlines will differ for courses offered on an intensive format. Generally, 50% for withdrawal before the second scheduled class meeting.

Tuition Refund Schedule

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Refund Schedule

100% Refund - Before Classes Begin (Before first published meeting date)
75% September 3
50% September 9

Withdrawal without Academic Penalty Date - November 1 (full-term courses only)

Deadline for withdrawal from intensive courses is the Monday following the mid-point class meeting.
Withdrawals must be submitted in writing to the Graduate Coordinator in the Holt School Office.

Grades Due to Holt School

Noon, December 17

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Course Descriptions

Course Descriptions

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Fall 2013

Description are for Fall 2013 term only. Please view the [Graduate Studies catalog](#) for a complete list.

EDU 500 Pre-Internship Field Experience [1]

Provides an opportunity for students planning to teach to gain insight into the education process as it exists in the schools. The course consists of two components: 1) directed observation and field experience which requires a student to spend a minimum of 60 hours in an approved school; 2) development and practice of specific skills in the following areas: communication skills, analyzing classroom verbal interaction, classroom management, analyzing classroom leadership styles, writing behavioral objectives, and developing lesson plans. Prerequisite: must be in at least second full semester of M.A.T. program.

EDU 504 Psychological Foundations of Education [3]

Presents an application of psychological principles to learning by children and adolescents in school contexts. Special topics include child and adolescent development, human motivation, and implications for teaching strategies.

EDU 510 Teaching in a 21st Century Classroom [3]

This course offers the students a firsthand study of the components of a 21st century classroom. They will learn about cutting-edge techniques, software, hardware, and learning styles of today's digital native.

EDU 513 Curriculum Theory for Diverse Learners [3]

This course addresses school organization and curriculum development in elementary and secondary schools including instructional goals and basic teaching strategies. This course is a designated ESOL stand-alone course in the Department of Education and emphasizes curricular adaptations for Limited English Proficiency (LEP) and ESOL materials. The skills and competencies covered in this course are indicated on the syllabus.

EDU 517 Teaching (Particular Subject) in Secondary Schools [3]

Examines special methods for teaching at the middle or secondary level. The course covers instructional techniques and classroom materials in the designated subject and includes special problems associated with classroom testing and teaching the "at-risk" learner. To be taken the semester before student teaching and with EDU 517L.

EDU 517L Field Experience in Secondary Education [1.5]

A pre-internship field experience. A minimum of four hours a week in a middle or secondary school is required. To be taken with EDU 517.

EDU 533 Student Teaching: Elementary [9]

A student teaching internship offered at the elementary level. A nine-semester-hour experience requiring teaching in a public or private school. This course requires prior application to the Director of Field Experiences (deadlines for each term are published). This experience is fully explained in the Student Teaching Handbook available from Graduate Studies.

EDU 540 Seminar in Classroom Management [3]

A survey course, taken during the student teaching semester, helps to prepare future teachers in the planning of instruction, organization of classrooms, and the management of student learning. Beyond the day-to-day items facing the teachers, this course examines topics pertaining to teaching such as child abuse, assessments, and job-hunting skills. The ETEP portfolio based on the Florida Educator Accomplished Practices must be completed at the performance level. Concurrent with EDU 533 or EDU 534.

EDU 575 Diagnostic Techniques in Reading [3]

This course examines a variety of testing available to classroom teachers to diagnose and improve reading instruction. Students will administer diagnostic instruments and design and implement curriculum to improve the student's reading skills. Prerequisite/Corequisite: EDU 509.

EED 563 Teaching Mathematics in Elementary School [3]

Focuses on the NCTM standards for the teaching of elementary mathematics. Major topics include the use of

- Clicking on the Reset button at the bottom will clear any changes you may have made as long as you have not already clicked on the Submit Changes button. You may also use the drop-down box in the action column to delete courses you may have entered in error.
- Once you have completed the registration process, scroll down to the bottom of the page and select the Registration Fee Assessment link. You will be shown the amount of tuition due. This amount does not consider any financial aid award.

Complete Registration

Select the Registration Fee Assessment link located either at the bottom of the registration page or from the Registration menu. Review the charges to your student account to ensure accuracy. This is a required step to finalize your electronic registration. This amount does not consider any financial aid award.

Logging Out

Once registration is complete, be certain to click on the Logout icon located in the top left corner of the screen. If you do not log out, anyone who uses the computer after you could view and/or access sensitive information in your records

Submission of Payment

Tuition rates vary for each graduate program. Follow this link for [current tuition rates](#).

Full tuition payment for all students is due by 5:00 p.m. on the deadline stated in the Schedule of Classes. No exceptions will be considered or negotiated. We recommend that you not mail your payment since there is no guarantee that it will reach us prior to the payment deadline.

Students are held personally and financially responsible for the course enrollments, tuition, and fees they initiate through the registration process. We expect full and timely payment for all registrations. Students who cannot pay full tuition through one or a combination of acceptable methods of payment on or before the deadline must withdraw in writing prior to the deadline in order to avoid additional financial penalties. Late payment penalties include an initial fee of \$75, and \$75 per month until the end of the term or the balance is paid in full. This will be applied to all payments received after the deadline.

The Holt School does not automatically withdraw students for unpaid balances, but reserves the right to do so if such students are registered for courses that have waiting lists. In this case, the student will be withdrawn after the payment deadline, notified of the withdrawal in writing, and receive a full relevant tuition credit. Late payment fees will remain on the student account to cover incurred administrative time and costs.

- **Holt School Payment Plan:** The Holt School now offers a convenient, low cost payment plan for students.
- **Payment by Cash/Check/Credit Card:** The Holt School will not release account or payment information over the telephone. Authorized payers may access FoxLink through the Rollins Home Page at www.rollins.edu. Select FoxLink from the drop-down box options under Campus Logins.
 - Log into FoxLink, select the *Holt Student* tab, then select *Holt Bill and Payment Options* from the second column.
 - Select User Preferences to update e-mail addresses and notification preferences. A secondary e-mail address can be entered for notification when monthly statements are available. Under this option, you may also choose to receive an e-mail confirmation or notification when an authorized payer makes a payment.
 - Select Payment Profiles to enter credit card and banking information for electronic check payments. These profiles will be stored so that you will not need to enter this information each time you make a payment.
 - Select Authorized Payers to create an account for parents, grandparents, or anyone who will be responsible for paying on your account. You will need to communicate user Login Name and Password to the individual in order for that person to access your account online through the Authorized Payers link. The Authorized Payers link will be available at www.Rollins.edu.
 - Select View Accounts to review your monthly statement. You will be able to obtain this statement in printable format by clicking on the PDF option at the top left corner of the statement. You will also be able to view past statements via this option.
 - Select Make Payment to submit an online payment to your account.
 - Select Payment History to review payments made to your account via the online payment site.
 - Select Contact Us in the top right-hand corner or call 407-646-2252 (Bursar's Office) if you need assistance.
 - Log off is located in the top right-hand corner. Your FoxLink session will remain active while you are in the QuikPay site and will reappear on your screen when you log off QuikPay.
- **Payment by Financial Aid:** Financial aid recipients who have received the Rollins award letters may defer all or part of their payment (depending on the award) until the aid becomes available. Deferment of tuition for financial aid applicants is an extension of the payment due date. It is NOT a guarantee of eligibility for financial aid. Students are ultimately responsible for the full cost of tuition and fees. The amount of financial aid that is reflected on the student account on the date of registration is what the Holt School will consider when reviewing payments. Students have the responsibility to determine and pay any remaining balance prior to the payment deadline in order to avoid additional late payment fees. Students who anticipate financial aid and subsequently learn that aid has been reduced, denied, or withdrawn must either pay the full tuition balance or complete a written request to be withdrawn without financial penalty by the end of the first week of classes in order to avoid being held financially responsible for their classes and late payment fees. The Holt School is not involved or aware of decisions regarding the status of student aid and does not automatically withdraw. The student has responsibility for this. There is important Information About Making Schedule Changes for Florida Bright Futures Recipients.

Rollins College Master of Human Resources Fall 2013 Schedule of Classes

Schedule updated on:
14-OCT-13

Holt School Registration Check-in will open for all students June 11.

Each Holt student must verify (and update if needed) their contact information to receive a registration time period. You will not be able to register if you do not complete this process. Check-in starts one week prior to registration and applies only to current Holt School undergraduate and graduate students. To check in, log into FoxLink and go to the Holt Student tab and select the *Hamilton Holt Registration Check-in* link.

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Term Calendar	Course Descriptions	Registration Instructions	Syllabi	Textbook Lookup
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M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday
MW = Monday & Wednesday TR = Tuesday & Thursday

Master Of Human Resources

Status	Course	Course Title	Hours	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	90816 MHR 500 01	Strategic HR Management	4	6 :45-9 :25P	T	BUSH 201	Rogers	Course meets: T 6:45 - 9:25 Aug 27 - Dec 10
Open	90813 MHR 515 01	Recruitmnt, Selection, Retentn	4	6 :45-9 :25P	M	CSS 230	Sherry , Herrmann	Course meets: M 6:45 - 9:25 Aug 26 - Dec 9
Open	90911 MHR 522 1	Organizational Psychology (BL)	4	6 :45-9 :25P	M	BUSH 308	Miller	Course meets: M 6:45 - 9:25, Aug 26 - Dec 9. May be taught in a blended learning format. Mandatory orientation first day of class - virtual class meeting dates will be announced at orientation.
Filled	90811 MHR 538 01	HR Leadership	4	6 :45-9 :25P	W	FAIRBK 116	Bommelle	Course meets: W 6:45 - 9:25 Aug 28 - Dec 11
Open	90912 MHR 610 1	Managing the HR Department	4	6 :45-9 :25P	R	BUSH 308	Carricato	Course meets: R 6:45 - 9:25 Aug 28 - Dec 12

Calendar

[Course Descriptions](#)
[Calendar](#)

Fall 2013

Session Beginning and Ending Dates

Some courses are offered in an intensive format with starting and ending dates as published. Final examinations will be given during the last schedule class meeting of all courses unless otherwise stated by instructor.

Term begins: Monday, August 26

Term ends: Tuesday classes - December 3
Monday, Wednesday, and Thursday classes - December 9, 11, 12

Registration and Other Important Dates

June 11	Mandatory Pre-registration Check-In opens at 12:00 pm and closes at 5:00 pm August 20. Check-in instructions provided in FoxLink.
June 18 - June 28	Online registration for current students begins at 12:00 noon on the first day and ends at 5:00 pm on the last day.
August 26, 2013	Tuition payment due by 5:00 pm. NOTE: Credit Card payments (MasterCard, Discover, or American Express only) are accepted on-line only and are subject to additional fees. Late payment penalties include an initial fee of \$75 and \$50 per month until the end of term or the balance is paid in full.

Holidays

September 2	Labor Day
November 27 - 29	Thanksgiving Holidays (Office closed Nov 27-29)

Refund and Withdrawal Policies and Deadlines

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- change in financial aid status and/or eligibility if not reported in writing to the Holt Office by the end of the first week of classes
- lack of prerequisite knowledge or coursework
- personal or family crisis or illness
- relocation out of the area

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Withdrawal and refund deadlines will differ for courses offered on an intensive format. Generally, 50% for withdrawal before the second scheduled class meeting.

Tuition Refund Schedule

All withdrawals must be submitted in writing to the Holt School Office. Tuition credit is first applied to existing unpaid balance. No refunds after published dates.

Refund Schedule

100% Refund - Before Classes Begin (Before first published meeting date)
75% September 3
50% September 9

Withdrawal without Academic Penalty Date - November (full-term courses only)

Deadline for withdrawal from intensive courses is the Monday following the mid-point class meeting.
Withdrawals must be submitted in writing to the Graduate Coordinator in the Holt School Office.

Grades Due to Holt School

Noon, December 17

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Course Descriptions

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Fall 2013

Description are for Fall 2013 term only. Please view the [Graduate Studies catalog](#) for a complete list.

MHR 500 Strategic Human Resource Management [4]

Provides an overview of the Human Resources (HR) profession. Emphasizes strategic thinking concepts (e.g.: human capital theory, value added, best practices, distinctive competencies, competitive advantages, return on investment) and tools (e.g.: vision, values, assessment, design, implementation, evaluation). Explores the process of Human Resource Management (HRM) from a strategic perspective using case studies.

MHR 515 Recruitment, Selection, and Retention [4]

Various methods for recruiting, selecting, and retaining employees. Topics include equal employment opportunity; human resource planning; determination of staffing needs; internal and external recruitment strategies; selection interviews, tests, and assessment procedures; placement, promotion, and transfer policies; and retention strategies.

MHR 522 Organizational Psychology [4]

Foundations for understanding individual and group behavior with applications to managerial problem solving. Topics will include individual behavior, perception, motivation, group behavior, group dynamics, leadership, communication, and stress.

MHR 538 HR Leadership [4]

A personal effectiveness course focusing on the cultivation of leadership attributes, skills, and knowledge. Topics include a review of leadership theory, leadership development models, and leadership education. Students will design leadership development programs.

MHR 610 Managing the Human Resource Department [4]

This course looks at the field of human resources from a department leadership perspective. Using the case method, students will develop a problem solving approach to issues that affect organizational effectiveness and employee development.

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Rollins College Master of Liberal Studies Fall 2013 Schedule of Classes

Schedule updated on:
14-OCT-13

Holt School Registration Check-in will open for all students June 11.

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Term Calendar	Course Descriptions	Registration Instructions	Syllabi	Textbook Lookup
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M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday
MW = Monday & Wednesday TR = Tuesday & Thursday

Master Of Liberal Studies

Status	Course	Course Title	Hours	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	90757 MLS 561M 01	Urban Resilience/New Orleans	1.34	6 :45-9 :15P	T	LODGE REEVES	Chambliss	Course meets: Tuesday Oct 8 - Nov 5
Open	90754 MLS 565 01	Education & Human Rights	4	6 :45-9 :15P	W	CSS 167	Smaw	Course meets: Wednesday Aug 28 - Dec 11 *Fulfills Contemporary Culture requirement.
Filled	90756 MLS 571M 01	Engaged Buddhism	1.34	6 :45-9 :15P	W	LODGE REEVES	Norsworthy	Course meets: Wednesday Aug 28 - Sept 25
Open	90755 MLS 581 01	Designer as Social Critic	4	6 :45-9 :15P	T	CSS 167	Harris	Course meets: Tuesday Aug 27 - Dec 10
Open	90751 MLS 602 01	The Human Order	4	6 :45-9 :15P	R	CSS 167	Rubarth	Course meets: Thursday Aug 29 - Dec 12
Open	90752 MLS 604 01	Origins of Modernity	4	6 :45-9 :15P	R	KMC 2	Maskivker	Course meets: Thursday Aug 29 - Dec 12
Open	90753 MLS 606 01	Masterpieces Modern Literature	4	6 :45-9 :15P	M	CSS 167	Sinclair	Course meets: Monday Aug 26 - Dec 9

Calendar

[Course Descriptions](#)
[Calendar](#)

Fall 2013

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Monday, Wednesday, and Thursday classes - December 9, 11, 12

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September 2	Labor Day
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Refund and Withdrawal Policies and Deadlines

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Fall 2013

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MLS 561M New Orleans Music [1.34]

In this course New Orleans will serve as an example of how American cities respond to disruption and disaster. Students will integrate history and theory to gain an understanding of the components of urban resilience. With special attention placed on music culture as a tool to create and preserve a sense of place, the course explores New Orleans' music, the impact of Hurricane Katrina, and the ongoing recovery efforts. This course will shed light on the continuing impact of the storm and the community's resilience in its aftermath. The course will be team-taught by Dr. Julian Chambliss and Fred Lyon, a 2009 graduate of the MLS program. Mr. Lyon's book, *When Not Performing: New Orleans Musicians* was inspired by his thesis research on music and urban resilience.

MLS 565 Education and Human Rights [4]

In general, the academy endeavors to force us to go beyond our ordinary, sometimes unreflective, intuitions and perceptions by subjecting them to scrutiny, thereby leading us to knowledge and understanding. In this course we will subject our everyday intuitions concerning human rights and educational justice to scrutiny using the principles of critical thinking. Part I of the course will examine the libertarian conception of human rights and educational justice. Here, we look at philosophers such as John Locke, Thomas Hobbes, and Karl Marx. Part II of the course will examine the egalitarian conception of human rights and educational justice, studying how modern philosophy influenced the conception of education as a public good, which sparked the great education debate between Horace Greely and Thomas Jefferson. In Part III, we focus on how the global community came to accept education as a human right and critically reflect on the problems and challenges of achieving educational justice for the proponents of libertarian/egalitarian conceptions of human rights.

MLS 571M Engaged Buddhism [1.34]

In recent years, Buddhist scholars and practitioners worldwide have recognized the need to respond to 21st Century issues and problems arising from globalization and other contemporary social and political concerns, such as structural violence and oppression. Emerging as the fourth major branch of Buddhism, engaged Buddhism concerns itself with weaving peace and justice perspectives into existing Buddhist principles and practices. This course will review the foundations of Buddhism, then move on to examine the emerging discourses in engaged Buddhism, which expand the focus beyond the attainment of enlightenment as an individual or collective process to include ecological and social transformation based on justice-based Buddhist frameworks. Students should be prepared to learn and practice Buddhist meditation, to engage in classroom activities and exercises, and to take one or two field trips. Consistent with engaged Buddhist principles, this course employs a participant-centered, experiential, liberation model of pedagogy.

MLS 581 Designer as Social Critic [4]

During the late 19th and early 20th centuries, members of the Arts and Crafts movement attempted to influence society through their art and writing. In Europe, this movement was largely socialist and reflected reactions against historical revival in design and architecture, as well as the predominance of mechanization in production. To a large extent, the U.S. version of the movement abandoned socialism and anti-industrialism and focused more on developing a new style of design that was simple, honest, and uniquely American. In this course, we analyze critical writings and artistic styles that typified the Arts and Crafts movement in Europe and the United States. Our studies will include the works of John Ruskin, William Morris and the British Arts and Crafts movement; Elbert Hubbard and the "Roycrofters;" Gustav Stickley and the Mission Style; and Frank Lloyd Wright and the Prairie School.

MLS 602 The Human Order [4]

The social and political philosophies of the ancient world reflect the effort to shape the human community according to a universal order in which human beings have a natural place and a natural purpose. In this course, students explore the social and political thought of ancient Greece and Rome in the context of the culture in which that thought arose. The course also examines the cosmology and science of the ancient world, with an emphasis on the attempt to direct the powers of reason to the discovery of a natural order.

MLS 604 The Origins of Modernity [4]

If ancient social and political thought can be characterized by the attempt to fashion a human order that reflected the order of the universe, modern thought must be characterized by the effort to establish order in the human community without the help of a divine being and without knowledge of a transcendent natural order. This course investigates the various ways in which modern social, aesthetic, and political thinkers endeavor to rest human society on purely secular foundations.

MLS 606 Masterpieces of Modern Literature [4]

This course explores the ways in which literature has come to question and define values in the modern world. As writers have endeavored to come to grips with the social, political, and spiritual dislocations of modern life, they have pursued themes of meaning, identity, community, and communication in order to examine the complexities and perplexities of the human condition.

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Rollins College Planning in Civic Urbanism Fall 2013 Schedule of Classes

Schedule updated on:
14-OCT-13

Holt School Registration Check-in will open for all students June 11.

Each Holt student must verify (and update if needed) their contact information to receive a registration time period. You will not be able to register if you do not complete this process. Check-in starts one week prior to registration and applies only to current Holt School undergraduate and graduate students. To check in, log into FoxLink and go to the Holt Student tab and select the *Hamilton Holt Registration Check-in* link.

If you have difficulty with the Check-In process, please contact 407-646-2416 or holtstudentservices@rollins.edu. Please be sure to provide the specific error message

[Term Calendar](#)

[Course Descriptions](#)

[Registration Instructions](#)

[Syllabi](#)

[Textbook
Lookup](#)

M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday
MW = Monday & Wednesday TR = Tuesday & Thursday

Master Plan Civic Urbanism

Status	Course	Course Title	Hours	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	90789 MPC 513 1	Environmental Planning	3	6 :45-9 :15P	T	BEAL 1	Stephenson	Course meets: Tuesday Aug 27 - Dec 10
Open	90788 MPC 608 01	Intro Place-Making 21st Cent	3	6 :45-9 :15P	W	BUSH 228	Vargas , Cunningham	Course meets: Wednesday Aug 28 - Dec 11
Open	90787 MPC 611 01	Transportation & Place	3	6 :45-9 :15P	M	BUSH 102	Sinclair	Course meets: Monday Aug 26 - Dec 9
Open	90786 MPC 612 01	Psychology of Place	3	6 :45-9 :15P	R	BUSH 274	Harris	Course meets: Thursday Aug 29 - Dec 12

Calendar

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Fall 2013

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Fall 2013

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MPC 608 Introduction to Place-Making in the 21st Century

Devoted to the design and implementation of New Urbanist projects, with a focus on the Central Florida region. This course will have a studio component that focuses on suburban retrofitting.

MPC 611 Transportation and Place

Transportation planning from a system approach, with analysis of the role transportation planning plays in creating sustainable pedestrian environments.

MPC 612 Psychology of Place

Explores the relationship between psychology (behavior, thought, and emotion) and the physical environment; emphasis on the psychological processes that transform undifferentiated "space" into places with identity, significance, and meaning for their users.

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